



## Health and Safety Policy

**Legal References:** *Occupational Health and Safety Act (R.S.O. 1990, c.01 as amended)*

**Policy References:** Library Public Code of Conduct;  
HR 01 Stratford Public Library Hiring and Management of Employees

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### 1.0 Policy Statement

The Stratford Public Library Board acknowledges its obligations under the Occupational Health & Safety Act and the Worker's Compensation Act. It is committed to the establishment of a healthy and safe workplace and to the integration of health and safety practices in all areas of the workplace. It is the Library's policy to provide a safe work environment for all employees, volunteers, contractors and visitors by promoting safe practices, educating employees and volunteers to be aware of possible dangers which may cause injury or illness to themselves or to co-workers, and by actively inspecting the workplace to identify and correct potentially hazardous situations.

### 2.0 Applicability

The responsibility for safety is placed upon Stratford Public Library as employer and upon all employees and volunteers regardless of their position in the Library. Stratford Public Library Board members, employees and volunteers are considered partners in creating and maintaining a workplace that safeguards the individual against injury or damage to health.

### 3.0 Joint Health and Safety Committee

As a workplace employing more than 20 workers, the Stratford Public Library maintains a Joint Health and Safety Committee.

#### **4.0 Authority**

The Stratford Public Library Board delegates the authority to administer procedures and compliance related to health and safety to the Chief Executive Officer per the Board's policy HR 01 Stratford Public Library Hiring and Management of Employees.