



## Committees of the Board

**Legal References:** Public Libraries Act, R.S.O. 1990

**Policy References:** LB 02 Governance By-laws

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Ad Hoc committees will be created by Board motion as necessary to assist with the business of the Board. When used, they will be assigned so as to complement the Board's responsibilities and not interfere with delegation from Board to CEO.

### 1.0 Purpose of Committees

- 1.1 Board committees are to help the Board do its job. Committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberation. Board committees are not to be created by the Board to advise staff.

### 2.0 Structure of Committees

- 2.1 Committees shall be created by Board motion, to include terms of reference, committee composition, and reporting format.

### 3.0 Authority of Committees

- 3.1. Board committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in the terms of reference in order not to conflict with authority delegated to the CEO and/or the Board officers.