



# Mobile Printing

print your documents - anytime. anywhere.

## From a laptop or desktop:

1. Visit [www.printeron.net/spl/mobileprint](http://www.printeron.net/spl/mobileprint)
2. Select the printer you want to use and enter your email address.
3. Browse your computer to find and select the file you want to print.
4. Confirm your details and when ready click the green printer button. You will see the status of your print job and a reference number.

## Sending by email:

Send or forward an email with an attachment to the library's print system. Use the email address below for the printing style you need. (2x means double sided)

spl-mobileprint-bw@printspots.com  
spl-mobileprint-colour@printspots.com  
spl-mobileprint-bw2x@printspots.com

## Retrieving Print Jobs:

1. Come to the main floor Information Desk and ask for your print job to be released.  
You will be asked for your email address.
2. Pay for your print job.
3. Your document will then be printed!

**Please Note:** All mobile print jobs are wiped after 24 hours. If you are unable to retrieve your print submissions within 24 hours, you will need to resubmit them.

If you need assistance or have questions about printing contact the library at [askspl@pcin.on.ca](mailto:askspl@pcin.on.ca) or 519-271-0220.

