



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

MAY 5, 2020

MEMBERS OF THE BOARD PRESENT:

Kim Bardwell, Lorraine Butson, Michael Corbett, Shannon Dyke, Brent Furtney, Zac Gribble, Marianne Hawley, Danielle Ingram, Marthe Jocelyn

REGRETS:

Jack Groothuis

MEMBERS OF THE STAFF PRESENT:

Julia Merritt – CEO, Cathy Perreault – Recording Secretary

1. **CALL TO ORDER:** The Zoom video conference meeting was called to order by Chair Zac Gribble at 6:35pm
2. **CHAIRPERSON'S REMARKS:** Zac thanked the Board, Julia and staff for the leadership and support during the Library closure.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**
None.
4. **APPROVAL OF THE AGENDA:**
2020-21 Moved by D. Ingram, seconded by L. Butson to approve the agenda
CARRIED
5. **DELEGATIONS:** none
6. **APPROVAL OF THE MINUTES:**
2020-22 Moved by M. Corbett, seconded by M. Jocelyn that the minutes of March 3, 2020 be approved. **CARRIED**
7. **APPROVAL OF THE IN CAMERA MINUTES:**
2020-23 Moved by L. Butson, seconded by M. Corbett that the in camera minutes of March 3, 2020 be approved. **CARRIED**
8. **BUSINESS ARISING FROM THE MINUTES:** No business arising.

9. **BOARD EDUCATION:** In future meetings, Board education will focus on libraries during the pandemic and reopening procedures. Education sessions as needed to make appropriate decisions.
10. **Business of the Board**
- 10.1 Emergency Preparedness Policy:
- 2020-24 Moved by D. Ingram, seconded by M. Jocelyn that SPL will renew the Emergency Preparedness Policy from May 15 to June 30, 2020**
- CARRIED**
- 10.2 Report from SPL Foundation: The Foundation will meet following the Library Board meeting.
- 10.3 Report from PCIN: Next meeting scheduled for June.
- 10.4 Report from SOLS: Report received.
11. **CEO REPORTS:**
- 11.1 Monitoring report and statistics:
- 11.2 Report to Board – Borrow the Internet project update.
- 2020-25 Moved by D. Ingram, seconded by B. Furtney to receive the CEO’s Monitoring Reports. CARRIED**
12. **CORRESPONDENCE:** None.
13. **OTHER BUSINESS:** None.
14. **CLOSED SESSION: Personal information about an identifiable individual.**
- 2020-26 Moved by D. Ingram, seconded by M. Hawley to move in camera. CARRIED**
15. **2020-28 Moved by M. Jocelyn, seconded by M. Hawley to move out of camera. CARRIED**
16. **2020-29 Moved by D. Ingram, seconded by M. Hawley to accept motion made in camera. CARRIED**
17. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**
- Tuesday, June 2, 2020 at 6:30pm; digital or in-person meeting TBC.**
18. **ADJOURNMENT:**
- 2020-30 Moved by L. Butson, seconded by M. Hawley that the meeting adjourn at 8:30 pm. CARRIED**