



## **STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING**

**DECEMBER 1, 2020**

### **MEMBERS OF THE BOARD PRESENT:**

Kim Bardwell, Lorraine Butson, Michael Corbett, Shannon Dyke, Brent Furtney, Zac Gribble, Jack Groothuis, Marianne Hawley, Danielle Ingram, Marthe Jocelyn

### **REGRETS:**

### **MEMBERS OF THE STAFF PRESENT:**

Julia Merritt – CEO, Cathy Perreault – Recording Secretary

1. **CALL TO ORDER:** The Zoom video conference meeting was called to order by Chair Zac Gribble at 6:31 pm
2. **CHAIRPERSON'S REMARKS:**
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**  
None.
4. **APPROVAL OF THE AGENDA:**  
**2020-62** Moved by L. Butson, seconded by M. Corbett to approve the agenda  
**CARRIED**
5. **DELEGATIONS:** none
6. **APPROVAL OF THE MINUTES:**  
**2020-63** Moved by L. Butson, seconded by K. Bardwell that the minutes of November 10, 2020 be approved. **CARRIED**
7. **BUSINESS ARISING FROM THE MINUTES:** No business arising.
8. **BOARD EDUCATION:**  
8.1 FOPL & OLA Ministerial Brief, Fine-Free Libraries: Discussion.



9. **BUSINESS OF THE BOARD:**

9.1 Report from SPL Foundation: No report.

9.2 Report from PCIN: Brief discussion regarding the future of PCIN Board meetings.

9.3 Report from SOLS: no further discussion

10. **CEO REPORTS:**

10.1 Monitoring report and statistics:

10.2 Policy Review: Customer Code of Conduct

**2020-64 Moved by J. Groothuis, seconded by D. Ingram to accept the Customer Code of Conduct as presented.**

**2020-65 Moved by D. Ingram, seconded by S. Dyke to receive the CEO's Monitoring Reports. CARRIED**

11. **CORRESPONDENCE:** None.

12. **OTHER BUSINESS:**

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

**Tuesday, January 5, 2021 at 6:30pm; virtual**

14. **ADJOURNMENT:**

**2020-66 Moved by M. Hawley, seconded by D. Ingram that the meeting adjourn at 7:20 pm. CARRIED**

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Zac Gribble, Chair

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Julia Merritt, Secretary