REPORT TO: STRATFORD PUBLIC LIBRARY
MEETING DATE: May 2, 2023
FROM: KRISTA ROBINSON, CEO
SUBJECT: POLICY REVIEW SCHEDULE

2023 POLICY REVIEW SCHEDULE

As requested at the April 2023 Library Board meeting, policies requiring review and updating in 2023 have been categorized and scheduled to ensure they are all addressed this year.

A policy review committee will meet and review any and all policy amendment recommendations provided by the CEO prior the noted board meeting and bring any proposed changes to the board for adoption.

Included in this report you will find a breakdown of Library Board and Operational Policies, inducing the past revision history and a future revision plan.

	Board Policies to be Updated	**Operational Policies to Review & Approve**
June	LB 01 Mission and Vision LB 08 Strategic Plan	
September	LB 03 Board Job Description LB 04 CEO Job Description LB 05 Delegation of Authority HR 01 Hiring and Management of Employees	
October	LB 06 Board Code of Conduct LB 07 Committees of the Board	OP 04 Customer Code of Conduct
November	LG 01 Health & Safety LG 02 Workplace Discrimination	OP 05 Program to Address Workplace Discrimination, Harassment and Violence
December	LG 04 Purchasing LG 05 Sale & Disposition of Land LB 02 Library Board Governance By-Laws	OP 03 Emergency Framework

BOARD ACTION
Submitted to the board for discussion and committee sign up