STRATFORD PUBLIC LIBRARY BOARD

MINUTES

Tuesday, January 9, 2024 6:45pm | Hybrid Meeting

MEMBERS OF THE BOARD PRESENT
Laurie Brown (zoom), Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany (zoom), Patty Lewis, David Mackey, Chris Zonneville (zoom)

REGRETS
Emma Perin, Arnab Quadry

MEMBERS OF STAFF PRESENT
Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Joran Bulbrook, Technology and Operations Manager; Brandi Gillett, Community Engagement Supervisor, Eric Ball, MakerSpace Assistant

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1. Call to Order and Land Acknowledgment
   The meeting was called to order at the Stratford Public Library by Chair Michael Corbett at 6:46 pm.

2. Chairperson's Remarks
   Welcome to Patty Lewis as she fills the vacant spot on the board.

3. Declarations of Pecuniary Interest and the General Nature Thereof
   None

4. Approval of the Agenda

   2024-01 Moved by J. Burbach, seconded by D. Mackey to approve the agenda.
   CARRIED

5. Delegations
   Heather McDowell of Stratford Pride Community Centre – Drag Storytime

6. Approval of the minutes

   2024-02 Moved by M. Kipfer, seconded by P. Connolly that the minutes of the meeting of December 5, 2023 be approved as amended.
   CARRIED

7. Approval of the In-Camera minutes

   2024-03 Moved by J. Burbach, seconded by C. Zonneville that the minutes of the in-camera session of December 5, 2023 be approved.
   CARRIED

8. Business arising from the minutes

   Charitable Status and the Library: Krista reviewed the report and answered questions. Current process may be changed when SPL undertakes a formal fundraising campaign.

9. Board Education

9.1. MakerSpace: Eric presented on the history of the MakerSpace, the concept and vision and resources currently provided.

10. Business of the Board

10.1. Report from PCIN: None.

10.2. Report from OLS: None.

10.3. Report from City Council: Jo-Dee reported that the budget process is still underway at City Hall. She also noted that a bylaw officer position has been added to help with issues in the downtown core.

10.4. DRAFT 2024 Board Annual Agenda: This is a working document that will be added to throughout the year.

10.5. 2024 Policy Update Schedule: February (P. Connolly, M. Kipfer), March (D. Mackey, K. Kochany), April (P. Lewis), May (D. Mackey), June (C. Zonneville), September (K. Kochany, C. Zonneville), October (L. Brown, P. Lewis), November, December

11. CEO Reports

11.1. Monitoring report and statistics:
2024-04 Moved by D. Mackey, seconded by C. Zonneville to accept the CEO Monitoring Reports. CARRIED

11.2. 2023 CEO Workplan Year End Review: No action required.

11.3. DRAFT 2024 CEO Workplan: No action required. Staff will provide quarterly updates on the workplan.

12. Correspondence: None

13. Other Business: None.

14. Confirmation of Date and Time of Next Meeting:

Tuesday, February 13, 6:45pm at Stratford Public Library

15. Adjournment

2024-05 Moved K. Kochany, seconded by J. Burbach that the meeting adjourned at 8:28pm. CARRIED

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Krista Robinson, CEO Michael Corbett, Chair