STRATFORD PUBLIC LIBRARY BOARD

LIBRARY SPACE ADHOC COMMITTEE MINUTES

Wednesday January 31, 5:30pm | Hybrid Meeting

MEMBERS OF THE COMMITTEE PRESENT
Philip Connolly, Michael Corbett, Kaitlyn Kochany, David Mackey

MEMBERS OF STAFF PRESENT
Krista Robinson, CEO

1. Business Arising from Previous Minutes

   1.1. Meetings with potential partners

   K. Robinson provided an overview of two points of contact made. One with the YMCA and another with the Stratford School of the University of Waterloo

   1.2. Letter to the Municipality

   The letter was sent to the CAO on December 6 as requested by the Library Board. Unfortunately the CEO and CAO have yet to connect to discuss the request.

   1.3. Current Space Problem Defined

   The committee received the report created by staff which defined the library's space issues. The committee will use that document as a starting point in the creation of some advocacy documentation.

   1.4. Library Tours

   The group reviewed two potential tours, one in KW and another in London. The group decided the tour to London had more interest. K. Robinson will arrange a date with the committee and staff at the libraries for the coming weeks.

2. New Business

   2.1. Community Hub Update

   K. Robinson attended the Grand Trunk Ad Hoc Committee meeting on January 15 and reviewed the work done to date. Discussed the sitework done to date and the goals of the committee in 2024. There was a lot of talk regarding the desire for a place which serves the community, designed for the future, and environmental sustainability. The next Grand Trunk Ad Hoc Committee will be held on February 20 from 7-9.

   2.2. Mall Pilot Project Opportunity

   K. Robinson discussed a potential pilot pop up at the Stratford Mall from now until at least the end of August. Without having a proper budget allocated to provide for staff, furniture and materials, the project will not be feasible. Staff will continue to assess opportunities to collaborate with the Mall.

2.3. Land Ownership

K. Robinson had Land Title Searches run for the three plots of land the library sits on. All plots of land are in the Library Boards name.

3. Next Steps
    - K. Robinson will be meeting with the CAO on February 2
    - K. Robinson will arrange for a tour
    - K. Robinson will arrange for a facilitated brainstorming session to discuss timelines and a communications / advocacy strategy
    - Staff will confirm the finances
    - Staff will begin determining space needs and opportunities
4. Next Meeting
    - TBD
5. Adjournment