STRATFORD PUBLIC LIBRARY BOARD

LIBRARY SPACE ADHOC COMMITTEE MINUTES

Wednesday October 25, 2023, 7:30pm | Hybrid Meeting

MEMBERS OF THE COMMITTEE PRESENT
Philip Connolly, Michael Corbett, Kaitlyn Kochany, David Mackey

MEMBERS OF STAFF PRESENT
Krista Robinson, CEO

The purpose of this initial meeting was to provide an orientation to the information and work done to date and make plans for next steps.

Work to Date

- Krista Robinson provided a review of conversations to date with the municipality and the Stratford Mall
- Space Needs Study (2022 Lamay Report and 2003 Ventin Report)
- Library Strategic Plan (2023)
- Reviewed funding we currently have (reserve, development charges)

Next Steps

1. Arrange a meeting with the YMCA to confirm joint needs
2. Provide letter to the municipality requesting to be considered as a tenant in the Community Hub – Draft to Board for December meeting
3. Define our current space problem
4. Define our space needs and opportunities
5. Look at all of our space options – short and long term if the Community Hub does not work out (Plan B)
6. Confirm the finances – look grant opportunities, hire Fund Development Coordinator
7. Look at population projections and community needs
8. Determine the timeline of library needs
9. Create a Library History / Space Quest breakdown on website

Questions

- What is the timeline for the Grand Trunk vs the library?
- What is the price tag to participated?
- What is the ownership model?

To Do

- Staff will arrange tours of new libraries / similar hubs in the area
- Staff a meeting with the YMCA to confirm joint needs
- Staff will draft a letter to the municipality requesting to be considered in the Community Hub – Draft to Board for December meeting
- Staff will define our current space problem

Next Meeting

In December, date to be determined

REPORT TO: STRATFORD PUBLIC LIBRARY
MEETING DATE: DECEMBER 5, 2023
FROM: LIBRARY SPACE COMMITTEE
SUBJECT: REQUEST FOR CONSIDERATION IN GRAND TRUNK COMMUNITY HUB

At the October 25, 2023 Library Space Committee meeting created a list of potential next steps. One of the next steps determined was for the CEO to write a letter to the municipality requesting to be considered as an anchor tenant at the Grand Trunk Community Hub. To show the Board's support in this request, we would like to include a motion made by the Library Board to that effect.

RECOMMENDATION

THAT the Board make the following motion:

THAT the CEO send a letter to the CAO of the City of Stratford requesting that the Library be considered as an anchor tenant in the Grand Trunk Community Hub.