



Perth County Information Network Board Meeting

Meeting Minutes

Date: November 9, 2022

Time: 7:00PM

Location: St. Marys Public Library

Present

Perth East Public Library Lois Baillie
North Perth Public Library John McLeod
St. Marys Public Library Lynda Hodgins
Stratford Public Library Michael Corbett, Lorraine Butson
West Perth Public Library Kim Wolf

Staff: Sarah Andrews, Julia Merritt, Rosemary Minnella, Krista Robinson, Kendra Roth, Ellen Whelan
Regrets: Shirley Lynch, Sandy Riddell, Jacqui Timmermans, Melinda Zurbrigg

1. Call to Order

Meeting was called to order 7:02pm by Chair Michael Corbett. Quorum present. Michael Corbett made opening comments.

2. Approval of the Agenda

*2022-15 Motion that the proposed agenda be accepted.
Moved by Lynda Hodgins, seconded by John McLeod and carried.*

3. Approval of the minutes from October 12, 2022

*2022-16 Motion that the minutes from October 12, 2022 be accepted.
Moved by Lorraine Butson, seconded by Kim Wolf and carried.*

4. Business Arising from the Minutes

No business arising from the minutes.

5. Management's Report

Kendra Roth led discussion on the previously circulated "PCIN Management Committee Report." Kendra spoke to the highlights from the management meetings, which included fall program planning at each library, and focusing on orientation for new board members.

*2022-17 Motion to accept this document as information
Moved by John McLeod, seconded by Lorraine Butson and carried.*

6. Systems Admin Report

Krista Robinson led discussion on the previously circulated "Systems Administration Report." Krista reviewed the work that has been done to date on completed projects, highlighting the success of the Perth County Votes 2022 webpage and the updates to Bibliocommons. Krista reviewed the stats to date and upcoming projects.

*2022-18 Motion to accept these documents as information
Moved by Lynda Hodgins, seconded by Lois Baillie and carried.*

7. Correspondence

No correspondence.

8. New Business

8.1 PCIN Strategic Plan

Chair, Michael Corbett, turned the time over to Robyn Godfrey. Robyn facilitated a conversation between Board reps and staff in regards to the work of PCIN. Members and staff had opportunity to submit answers to questions, share ideas and concerns, as well as ask questions.

Robyn will provide a report back to the PCIN Board Chair that will review and summarize the comments and answers submitted.

9. Next Meeting – April 23, 2023 at North Perth Public Library at 6:30PM

10. Adjournment

*2022-19 Motion to adjourn at 8:00pm.
Moved by John McLeod.*