REPORT TO: STRATFORD PUBLIC LIBRARY
MEETING DATE: April 4, 2023
FROM: KRISTA ROBINSON, INTERIM CEO
SUBJECT: DRAFT BOARD EDUCATION SCHEDULE

Below is a proposed schedule for upcoming Board education / orientation sessions.

Each topic would consist of a 10-15 minute presentation from the relevant staff member, plus time for questions and discussion afterward.

Proposed Schedule for 2023 and early 2024

- May: Space Needs Assessment
- June: Health & Safety in Libraries
- September: Collections & Technical Services
- October: Public Service (Reference, Reader's Advisory, Circulation)
- November: MakerSpace
- December: Children's & PLOW Outreach
- January: Teen / Youth Outreach
- February: Adult Outreach
- March: Volunteer Services
- April: Marketing & Communications
- May: Technology Systems

BOARD ACTION
Submitted to the board for discussion and revision