



## STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

SEPTEMBER 6, 2022

### MEMBERS OF THE BOARD PRESENT:

Ana Costa Reis, Michael Corbett, Zac Gribble, Marianne Hawley, Danielle Ingram, Marthe Jocelyn, Mackenzie Kipfer

**REGRETS:** Lorraine Butson, Kim Bardwell, Jack Groothuis

### MEMBERS OF THE STAFF PRESENT:

Julia Merritt – CEO, Cathy Perreault – Recording Secretary, Shauna Costache – Public Service Supervisor, Krista Robinson – Systems Librarian

1. **CALL TO ORDER:** The Zoom video conference meeting was called to order by Chair Zac Gribble at 6:01 pm.
2. **CHAIRPERSON'S REMARKS:** Welcome to Rachel Hofstetter and Anna Bolger from Overlap Associates who will be facilitating the Board Strategic Plan kickoff session tonight.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:** None.
4. **APPROVAL OF THE AGENDA:**  
**2022-41** Moved by M. Kipfer, seconded by A. Costa Reis to approve the agenda.  
**CARRIED**
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**  
**2022-42** Moved by M. Corbett, seconded by A. Costa Reis that the minutes of June 7, 2022 be approved.  
**CARRIED**
7. **APPROVAL OF THE IN-CAMERA MINUTES:**



**2022-43** Moved by M. Corbett, seconded by M. Jocelyn that the in-camera minutes of June 7, 2022 be approved.

**CARRIED**

8. **BUSINESS ARISING FROM MINUTES:** None.

9. **BOARD EDUCATION:** None

10. **BUSINESS OF THE BOARD:**

10.1 Strategic Plan Kickoff Session, led by Rachel Hofstetter, Overlap Associates

10.2 Report from PCIN: Next meeting is September 14<sup>th</sup>.

10.3 Report from OLS: No update.

10.4 Policy Review Subcommittee:

**2022-44** Moved by M. Hawley, seconded by M. Jocelyn that the policy review subcommittee consist of Ana Costa Reis, Mackenzie Kipfer and Michael Corbett.

**CARRIED**

10.5 CEO Performance Review Subcommittee:

**2022-45** Moved by D. Ingram, seconded by A. Costa Reis that the CEO performance review committee will consist of Zac Gribble and Michael Corbett.

**CARRIED**

10.6 Recruitment for 2023-2026 Library Board

**2022-46** Moved by M. Hawley, seconded by D.Ingram that the recruitment panel will consist of Zac Gribble, Marthe Jocelyn, Marianne Hawley and Mackenzie Kipfer.

**CARRIED**

11. **CEO REPORTS:**

11.1 Monitoring report and statistics



**2022-47** Moved by M. Jocelyn seconded by M. Hawley to receive the CEO's Monitoring Reports.

**CARRIED**

12. **CORRESPONDENCE:** None.

13. **OTHER BUSINESS:**

13.1 **IN CAMERA:**

**2022-48** Moved by M. Corbett, seconded by M. Jocelyn to move in-camera.

**CARRIED**

**2022-49** Moved by M. Hawley, seconded by M. Jocelyn to move out of camera.

**CARRIED**

**2022-50** Moved by M. Corbett, seconded by M. Hawley to receive the report made in-camera.

**CARRIED**

14. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

**Tuesday, October 4, 2022 at 6:30pm**

15. **ADJOURNMENT:**

**2022-51** Moved by M. Jocelyn, seconded by that the meeting adjourn at pm.

**CARRIED**

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Zac Gribble, Chair

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Julia Merritt, Secretary