STRATFORD PUBLIC LIBRARY BOARD

MINUTES

Tuesday September 8, 2026 6:50pm | Hybrid Meeting

MEMBERS OF THE BOARD PRESENT
Laurie Brown, Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Chris Zonneville

REGRETS
Emma Perin, Arnab Quadry

MEMBERS OF STAFF PRESENT
Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Jordan Bulbrook, Technology and Operations Manager

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1. Call to Order and Land Acknowledgment
   The meeting was called to order at the Stratford Public Library by Chair M. Corbett at 6:50 pm.
2. Chairperson's Remarks
   Congratulations to the staff for a successful summer – especially noon kazoo!
3. Declarations of Pecuniary Interest and the General Nature Thereof
   None.
4. Approval of the Agenda
   2026-44 Moved by C. Zonneville, seconded by K. Kochany to approve the agenda.
   CARRIED
5. Delegations
   None.
6. Approval of the minutes of the meeting of June 9, 2026

   2026-45 Moved by D. Mackey, seconded by P. Connolly to approve the minutes of June 9, 2026.

   CARRIED
7. Business arising from the minutes

   None.
8. Board Education
9. Business of the Board
   - 9.1. Report from PCIN – E. Perin, M. Corbett
     No report – meeting September 9, 2026. Let Michael know if you wish to be on the PCIN committee.
   - 9.2. Report from OLS – D. Mackey
     No report
   - 9.3. Report from City Council – J. Burbach
     Discussion paper #4 of the Official Plan will be discussed at Council next week. Final approval will be by the next Council.
   - 9.4. Strategic Plan Update

2026-46 Moved by L. Brown, seconded by M. Kipfer that the Strategic Plan Update report be received and that the Stratford Public Library extend the current Strategic Plan to December 31, 2028 and that the updates to the descriptions for the Strategic Directions be accepted.

CARRIED

9.5. Board Succession Planning

Board composition and Needs distributed and discussed

9.6. Policies

9.6.1. Right to Disconnect

9.6.2. Electronic Monitoring Policy

2026-47 Moved by K. Kochany, seconded by D. Mackey that the Library Board approve the recommended changes to LB07, Disconnecting from Work Policy and the recommended changes to HR02 Electronic Monitoring Policy.

CARRIED

9.6.3. Planned Giving Policy and Statement of Intent

After discussion this document will be brought forward again next meeting.

10. CEO Reports

10.1. CEO Monitoring Report and Financial Report

2026-48 Moved by P. Connolly, seconded by C. Zonneville to accept the CEO Reports.
CARRIED

10.2. 2027 Budget

2026-49 Moved by L. Brown, seconded by D. Mackey the Library Board approve the proposed 2027 Operating and the Capital Program estimates for submission to the City of Stratford.

CARRIED

10.3. 2024 Audited Statements

2026-50 Moved by M. Kipfer, seconded by P. Lewis to approve the 2024 Audited Statements.

CARRIED

10.4. Municipal Election Advocacy

Krista has sent all electoral candidates information packages.

11. Correspondence

None.

12. Other Business

13. Confirmation of date and time of next meeting:

13.1. October 13, 2026, 6:45pm

14. Adjournment

2026-51 Moved by J. Burbach to adjourn at 8:20 pm

CARRIED

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Krista Robinson, CEO Michael Corbett, Chair