



MINUTES

Tuesday, September 10, 2024 6:45pm | Hybrid Meeting

MEMBERS OF THE BOARD PRESENT

Laurie Brown, Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin, Arnab Quadry, Chris Zonneville

REGRETS

MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Brandi Gillett, Community Engagement Supervisor (zoom); Jordan Bulbrook, Technology and Operations Manager

1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair M. Corbett at 6:45 pm.

2. Chairperson’s Remarks

3. Declarations of Pecuniary Interest and the General Nature Thereof

None

4. Approval of the Agenda

2024-41 Moved by K. Kochany, seconded by C. Zonneville to approve the agenda.

CARRIED

5. Delegations

None

6. Approval of the minutes

2024-42 Moved by P. Lewis, seconded by P. Connolly that the minutes of the meeting of June 11, 2024 be approved as amended.

CARRIED

7. Approval of the minutes of the Closed Session

2024-43 Moved by D. Mackey, seconded by E. Perin that the minutes of the meeting of June 11, 2024 be approved.

CARRIED

8. Business arising from the minutes

8.1. Perth South Update: To be discussed in closed session.

8.2. ONCA compliance: Upon legal review, K. Robinson confirmed that the library does not fall under ONCA regulations. K. Robinson will continue to strive for compliance when working on by-laws.



9. Board Education:

- 9.1. Ontario Library Service Virtual Conference: Momentum – October 24, 6-9: Please register if you are interested in attending.

10. Business of the Board

- 10.1. Report from PCIN: Emma reviewed of minutes highlighting strategic plan progress. Next meeting is September 11, 2024.
- 10.2. Report from OLS: David reminded board of the Momentum conference on October 24th and of the Board Assembly on November 13, 2024.
- 10.3. Report from City Council: Council has just reconvened after summer break. Jo-Dee continues to advocate on behalf of the library.
- 10.4. Library Space Ad Hoc Committee: Meetings are on going with potential partners and services. Work continues on advocacy and justification strategies.
- 10.5. CEO Performance Appraisal Ad Hoc Committee: Michael will report on adjustments to the CEO review procedure in October.
- 10.6. Policy Updates
 - 10.6.1. Accessible Customer Service
 - 10.6.2. Diversity and Inclusion

2024-44 Moved by M. Kipfer, seconded by A. Quadry that the Library Board approve the recommended changes to Accessibility in the Library policy and adopt the new Equity, Diversity, and Inclusion policy.
CARRIED

- 10.7. 2024 Workplan Review: Donation and Fundraising policies will be rescheduled for early 2025.
- 10.8. 2024 Advocacy Work to date: reviewed.

11. CEO Report

- 11.1. Monitoring Reports and Financials
2024-45 Moved by D. Mackey, seconded by C. Zonneville to accept the CEO Monitoring Reports.
CARRIED
- 11.2. Draft 2025 Library Budget
2024-46 Moved by A. Quadry, seconded by L. Brown to approve the Operating and the Capital Program estimates for 2025.
CARRIED

12. Closed Session:

- 12.1. Contract Negotiations
2024-47 Moved by M. Kipfer, seconded by K. Kochany to move to closed session (8:02pm)
CARRIED
- 2024-48 Moved by E. Perin, seconded by D. Mackey to return to open session. (8:42pm)
CARRIED



13. Correspondence: None.

14. Other Business: None.

15. Confirmation of date and time of next meeting: October 8, 2024 at 6:45pm

16. Adjournment

2024-49 Moved M. Kipfer that the meeting adjourned at 8:44pm.

CARRIED

Krista Robinson, CEO

Michael Corbett, Chair