

MINUTES



Tuesday, November 12, 2024 6:45pm | Hybrid Meeting

MEMBERS OF THE BOARD PRESENT

Laurie Brown, Philip Connolly, Michael Corbett, Mackenzie Kipfer (zoom), Kaitlyn Kochany (zoom), Patty Lewis, David Mackey, Emma Perin, Arnab Quadry, Chris Zonneville

REGRETS

Jo-Dee Burbach

MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary;

1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair M. Corbett at 6:45 pm.

2. Chairperson's Remarks

M. Corbett opened the meeting by discussing current news events regarding libraries.

3. Declarations of Pecuniary Interest and the General Nature Thereof

None

4. Approval of the Agenda

2024-58 Moved by D. Mackey, seconded by P. Lewis to approve the agenda as amended.

Addition of 10.8 Social and Economic impact of libraries

CARRIED

5. Delegations

6. Approval of the minutes

2024-59 Moved by E. Perin, seconded by C. Zonneville that the minutes of the meeting of October 8, 2024 be approved as amended

CARRIED

7. Approval of the minutes of the Closed Session

2024-60 Moved by C. Zonneville, seconded by D. Mackey that the minutes of the meeting of October 8, 2024 be approved as amended.

CARRIED

8. Business arising from the minutes

P. Lewis asked if City Council had received the partnership report from the Grand Trunk advisory committee. They have not.



9. Board Education:

- 9.1. OLA Super Conference Library Trustee Bootcamp – February 1, 2025
Please let Cathy know if you wish to attend.
- 9.2. PCIN Strategic Plan – E. Perin
Emma presented the process involved in creating the PCIN Strategic Plan. The Board commended the work involved and will continue to support PCIN initiatives.

10. Business of the Board

- 10.1. Report from PCIN: Will be meeting on November 13.
- 10.2. Report from OLS: Board Assembly is November 13.
- 10.3. Report from City Council: None.
- 10.4. Library Space Ad Hoc Committee: Meetings with key partners are continuing.
- 10.5. 2025 Schedule of Board Meetings:

2024-61 Moved by C. Zonneville, seconded by A. Quadry to approve the 2025 Proposed Meeting Schedule as amended and to proceed with the creation of a Ad Hoc Budget Committee.

CARRIED

Approved Schedule

January 14
February 11
No March meeting
April 8
May 13
June 10
June 24 Budget meeting
No July Meeting
No August Meeting
September 9
October 14
November 18
December 9

10.6. 2025 Schedule of Library Closures:

2024-62 Moved by L. Brown, seconded by K. Kochany to approved the 2025 Public Holidays and Scheduled Closures as presented.

CARRIED

- 10.7. Library Board Governance ByLaws: No further changes were recommended by the lawyer.
- 10.8. Social and Economic Impact of Libraries: M. Corbett will share documents and encourages all board members to research and share their findings.



11. CEO Report

11.1. Monitoring Reports and Financials

2024-63 Moved by E. Perin, seconded by L. Brown to accept the CEO Monitoring Reports.

CARRIED

11.2 Draft 2025 Workplan: For information and future evaluation.

12. Closed Session:

12.1 Contract Negotiations

2024-64 Moved by E. Perin, seconded by A. Quadry to move to closed session (8:12pm)

CARRIED

2024-65 Moved by P. Lewis, seconded by D. Mackey to return to open session. (8:23pm)

CARRIED

13. Correspondence: None

14. Other Business:

14.1. Discussion regarding correspondence with delegations. This has been addressed in the bylaws.

14.2. M. Corbett mentioned that the Board Strategic Plan will begin review in 2025.

14.3. Holiday social to follow after next meeting. Details to be finalized.

15. Confirmation of date and time of next meeting: December 10, 2024 at 6:45pm

16. Adjournment

2024-66 Moved K. Kochany that the meeting adjourned at 8.44 pm.

CARRIED

Krista Robinson, CEO

Michael Corbett, Chair