

# MINUTES



Tuesday, May 13, 2025 6:45pm | Hybrid Meeting

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## MEMBERS OF THE BOARD PRESENT

Laurie Brown, Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin, Arnab Quadry, Chris Zonneville

## MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Brandi Gillett, Community Engagement Supervisor  
Shauna Costache, Public Service Supervisor; Jordan Bulbrook, Technology and Operations Manager

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### 1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair Michael Corbett at 6:45pm.

### 2. Chairperson's Remarks

### 3. Declarations of Pecuniary Interest and the General Nature Thereof

None

### 4. Approval of the Agenda

2025-25 Moved by E. Perin, seconded by C. Zonneville to approve the agenda.

CARRIED

### 5. Delegations

None

### 6. Approval of the minutes

2025-26 Moved by K. Kochany, seconded by P. Lewis that the minutes of the meeting of April 8, 2025 be approved.

CARRIED

### 7. Approval of the closed minutes

2025-27 Moved by **P. Lewis**, seconded by **C. Zonneville** that the closed minutes of the meeting of April 8, 2025 be approved.

CARRIED

### 8. Business arising from the minutes

#### 8.1. Draft Board Evaluation Process:



2025-28 Moved by L. Brown, seconded by J. Burbach to adopt the draft Board Performance and Self-Evaluation policy and that the Library Board adopt using the Governing Good Board Self-Evaluation Questionnaire as the Board evaluation tool.

CARRIED

9. Board Education

Article: Can 'Strong Mayor' Strengthen Libraries? By Kate Graham:

The Board discussed the new Strong Mayor power and agreed to continue to try to educate themselves on how this may impact libraries.

10. Business of the Board

10.1. Report from PCIN: Next meeting will be on May 15th.

10.2. Report from OLS: Discussions at meetings involve Strong Mayor Powers, AI policies and use of libraries as safe drug consumption sites.

10.3. Report from City Council: The City of Stratford Asset Management Plan has been completed and adopted by council on May 12, 2025. This will help with long term planning.

10.4. Library Space Ad Hoc Committee: K. Robinson reviewed the minutes of the last meeting. Council members have been invited for library tours. K. Robinson has increased her speaking engagements including church groups and service clubs.

11. CEO Reports

11.1. Monitoring Reports and Financials

2025-29 Moved by M. Kipfer, seconded by D. Mackey to accept the CEO Monitoring Reports.

CARRIED

11.2. Policy: OP6 Working From Home:

2025-30 Moved by E. Perin, seconded by P. Connolly that the CEO make suggested amendments to the policy and bring back to board as an information item.

CARRIED

11.3. Pay Equity and Compensation Review Update:

2025-31 Moved by K. Kochany, seconded by D. Mackey to accept the report and information.

CARRIED

12. Correspondence: None

13. Other Business: M. Corbett asked that everyone review the current strategic plan and be ready to discuss at June meeting.

14. Confirmation of date and time of next meeting: June 10, 2025 at 6:45pm.

15. Adjournment

2025-32 Moved J. Burbach, seconded by L. Brown that the meeting adjourn at 8:15pm.

CARRIED



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Krista Robinson, CEO

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Michael Corbett, Chair