

# MINUTES

Tuesday, May 14, 2024 6:45pm | Hybrid Meeting



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## MEMBERS OF THE BOARD PRESENT

Laurie Brown, Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin (zoom), Arnab Quadry, Chris Zonneville (zoom)

## REGRETS

## MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Brandi Gillett, Community Engagement Supervisor; Jordan Bulbrook, Technology and Operations Manager

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1. Call to Order and Land Acknowledgment  
The meeting was called to order at the Stratford Public Library by Chair M. Corbett at 6:45 pm.
  2. Chairperson’s Remarks  
Welcome and thank you for support
  3. Declarations of Pecuniary Interest and the General Nature Thereof  
None
  4. Approval of the Agenda  
2024-24 Moved by J. Burbach, seconded by K. Kochany to approve the agenda.  
CARRIED
  5. Delegations  
None
  6. Approval of the minutes  
2024-25 Moved by A. Quadry, seconded by P. Connolly that the minutes of the meeting of April 9, 2024 be approved.  
CARRIED
  7. Business arising from the minutes
  8. Board Education
    - 8.1. Brandi Gillett, Community Engagement Supervisor, provided an overview of the volunteer program at Stratford Public Library. This dedicated group supports professional librarians in areas of collection maintenance, technology support and programming.
  9. Business of the Board
    - 9.1. Report from PCIN: At the April 10<sup>th</sup> meeting there was discussion regarding Perth South and a joint letter from PCIN libraries was communicated. The Mission, Vision and Values statement has been revised for PCIN. Emma will present to the Board once completed.



- 9.2. Report from OLS: D. Mackey highlighted the three main takeaways from the May 2<sup>nd</sup> board assembly as being board succession, board budgets and finance and library board and municipal relationships. D. Mackey has also been elected to the OLS board for a 4-year term.
- 9.3. Report from City Council: J. Burbach reported that the library was awarded a Certificate of Appreciation in recognition for contributions to Stratford's climate action goals in the category of Waste Reduction and Diversion. During a discussion of recently banned citizens from City buildings and properties it was stated that all citizens are welcome at SPL and the ban does not include our building or property.
- 9.4. Space Sub Committee: The April 15<sup>th</sup> presentation to the Ad Hoc Grand Trunk Committee went well. An appraiser from Otto & Company will be on site May 16<sup>th</sup> to tour the library. Reminder of the upcoming advocacy session with Jamie Hardie of Hardie and Company on Saturday, May 25<sup>th</sup>.
- 9.5. CEO Performance Appraisal Ad Hoc Committee: P. Lewis reviewed the process and draft assessment tool. Final version to be presented at June meeting.

9.6. Contract with Perth South:

2024-26 Moved by D. Mackey, seconded by L. Brown that Stratford Public Library invoice Perth South Township for library services provided from January 1, 2024 to May 21, 2024.

CARRIED

2024-27 Moved by A. Quadry, seconded by K. Kochany the Library Board will offer library services to Perth South residents through a non-resident card at the cost of \$120 effective May 21, 2024 to December 31, 2024. This service will cease as of December 31, 2024 unless a contract has been negotiated with Perth South Township.

CARRIED

9.7. Update to Library Fees:

2024-28 Moved by J. Burbach, seconded by D. Mackey that the library user rate for non-resident cards and visitors be updated to reflect a non-resident rate of \$120/year and the visitor card rate \$10/month.

9.8 Policy Updates: Postponed to next meeting.

10. CEO Report

10.1 Monitoring Reports and Financials

2024-29 Moved by P. Lewis, seconded by K. Kochany to accept the CEO Monitoring Reports.

CARRIED

10.2 Valuing Ontario Public Libraries:

2024-30 Moved by M. Kipfer, seconded by L. Brown to accept the VOLT report as information.

CARRIED

10.3 SPL Commitment to Truth and Reconciliation: Our Priorities

2024-31 Moved by J. Burbach, seconded by P. Connolly to accept the Truth and Reconciliation report along with the priorities for 2024 for information AND authorize staff to revise the land acknowledgment to truthfully represent the original land stewards and treaties of the region.

CARRIED

11. Correspondence: None.



12. Other Business:

13. Confirmation of date and time of next meeting: June 11, 2024 at 6:45pm

14. Adjournment

2024-31 Moved C. Zonneville that the meeting adjourned at 8:58pm.  
CARRIED

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Krista Robinson, CEO

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Michael Corbett, Chair