



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

MARCH 1, 2022

MEMBERS OF THE BOARD PRESENT:

Kim Bardwell, Lorraine Butson, Michael Corbett, Ana Costa Reis, Zac Gribble, Jack Groothuis, Marianne Hawley, Danielle Ingram, Marthe Jocelyn, Mackenzie Kipfer

REGRETS: Shannon Dyke

MEMBERS OF THE STAFF PRESENT:

Julia Merritt – CEO, Cathy Perreault – Recording Secretary

GUEST: David Mackey

1. **CALL TO ORDER:** The Zoom video conference meeting was called to order by Chair Zac Gribble at 6:31 pm.
2. **CHAIRPERSON'S REMARKS:** Welcome to David Mackey who will be observing the meeting tonight.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:** None.
4. **APPROVAL OF THE AGENDA:**
2022-14 Moved by D. Ingram, seconded by M. Corbett to approve the agenda.
CARRIED
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**
2022-15 Moved by K. Bardwell, seconded by M. Jocelyn that the minutes of February 1, 2022 be approved.
CARRIED
7. **BUSINESS ARISING FROM MINUTES:** None.



8. **BOARD EDUCATION:**

8.1 OLA Superconference: Board members were reminded that conference material would be available for viewing for six months.

9. **BUSINESS OF THE BOARD:**

9.1 Report from SPL Foundation: No update.

9.2 Report from PCIN: No update.

9.3 Report from OLS: No update.

10. **CEO REPORTS:**

10.1 Monitoring report and statistics

10.2 2022 Workplan Overview

10.3 Review: Facilities Plan

2022-16 Moved by L. Butson, seconded by M. Hawley that the Facilities Plan be approved as presented. Julia will proceed with obtaining quotes and bring recommendation to Board.

CARRIED

10.4 Discussion: Strategic Plan 2023-2026

2022-17 Moved by D. Ingram, seconded by J. Groothuis that Julia will prepare the RFP with Board input.

CARRIED

2022-18 Moved by M. Hawley seconded by M. Jocelyn to receive the CEO's Monitoring Reports.

CARRIED

11. **CORRESPONDENCE:** None

12. **OTHER BUSINESS:**

12.1 Staff manual update: Michael reported that a draft version will be presented at the May board meeting for final approval in June.



13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Tuesday, April 5, 2022 at 6:30pm

14. **ADJOURNMENT:**

**2022-19 Moved by M. Hawley, seconded by L. Butson that the meeting
adjourn at 8:05 pm.**

CARRIED

Zac Gribble, Chair

Julia Merritt, Secretary