

# MINUTES

Tuesday June 6, 2023, 6:30pm | Hybrid Meeting



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## MEMBERS OF THE BOARD PRESENT

Laurie Brown (zoom), Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, David Mackey, Emma Perin (zoom), Arnab Quadry (zoom), Chris Zonneville

## REGRETS

Kim Bardwell

## MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary

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### 1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair Michael Corbett at 6:33 pm.

### 2. Chairperson's Remarks

None

### 3. Declarations of Pecuniary Interest and the General Nature Thereof

None

### 4. Approval of the Agenda

2023-36 Moved by K. Kochany, seconded by M. Kipfer to approve the agenda.  
CARRIED

### 5. Delegations

None

### 6. Approval of the minutes

2023-37 Moved by D. Mackey, seconded by J. Burbach that the minutes of the meeting of May 2, 2023 be approved.  
CARRIED

### 7. Approval of the in camera minutes

2023-38 Moved by C. Zonneville, seconded by P. Connolly to approve the in camera minutes of May 2, 2023 as amended.  
CARRIED

### 8. Business arising from the minutes

None



## 9. Board Education

- 9.1. Safety & Security in Libraries: Krista presented an overview of the security issues and threats facing public libraries as well specific challenges that our library faces. She outlined the proactive steps that SPL has taken and addressed the boards questions and concerns.

## 10. Business of the Board

- 10.1. Report from PCIN: The next meeting will be on June 14<sup>th</sup>.
- 10.2. Report from OLS: Nothing to report.
- 10.3. Report from City Council: Jo-Dee reported that City Hall is continuing work on strategic plan priorities. She will advocate for the library.

## 11. CEO Reports

- 11.1. Monitoring report and statistics

2023-39 Moved by J. Burbach, seconded by L. Brown to accept the CEO Monitoring Reports.  
CARRIED

- 11.2 Memorandum of Understanding with City of Stratford: This is a draft document presented for information only as it continues to be revised.

- 11.3 Policy Updates

11.3.1 LB 01 Mission and Vision

11.3.2 LB 08 Strategic Plan

2023-40 Moved by K. Kochany, seconded by C. Zonneville to approve policies LB01 and LB08 as presented.  
CARRIED

## 12. Correspondence

None.

## 13. Other Business

- 13.1. In Camera meeting: Labour relations; Personal information regarding an identifiable individual

2023-41 Moved by A. Quadry, seconded by J. Burbach to move in camera at 7:48pm  
CARRIED

2023-42 Moved by P. Connolly, seconded by M. Kipfer to move out of camera at 7:53  
CARRIED

## 14. Confirmation of Date and Time of Next Meeting

Tuesday September 5, 2023 at 6:30pm at the Stratford Public Library

**15. Adjournment**

2023-43 Moved by D. Mackey, seconded by J. Burbach that the meeting adjourn  
at 7:55pm  
CARRIED



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Krista Robinson, CEO

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Michael Corbett, Chair