

# MINUTES



Tuesday, January 14, 2025 6:45pm | Hybrid Meeting

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## MEMBERS OF THE BOARD PRESENT

Laurie Brown, Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin, Arnab Quadry, Chris Zonneville

## REGRETS

## MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Jordan Bulbrook, Technology and Operations Manager

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### 1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by CEO Krista Robinson at 6:48pm.

### 2. Election of Chair and Vice Chair

2025-01 Moved by C. Zonneville, seconded by E. Perin to nominate Michael Corbett as Chair

CARRIED

2025-02 Moved by D. Mackey to nominate Mackenzie Kipfer as Vice Chair

CARRIED

### 3. Chairperson's Remarks

Michael expressed his gratitude for the honour of this position. He is looking forward to the upcoming term. He also acknowledged the strength of the organization and staff.

### 4. Declarations of Pecuniary Interest and the General Nature Thereof

None

### 5. Approval of the Agenda

2025-03 Moved by E. Perin, seconded by L. Brown to approve the agenda.

CARRIED

### 6. Delegations

None



## 7. Approval of the minutes

2025-04 Moved by K. Kochany, seconded by C. Zonneville that the minutes of the meeting of December 10, 2024 be approved as amended

CARRIED

## 8. Business arising from the minutes

### 8.1. Library Board Investments

An investment policy will be created by the Finance Ad Hoc Committee for review by the board in April. As an intermediate step the following motion was made:

2025-05 Moved by A. Quadry, seconded by D. Mackey that \$50,000 of the funds held in the Libro bank account be invested in a 1 year GIC at Libro Credit Union.

CARRIED

8.2. The book, "A Winning Campaign", donated at Decembers' meeting by Jane Marie Mitchell has been added to the collection.

## 9. Board Education:

### 9.1. Governance Hub: Year 3 Assessing & Planning for the Future

Article was discussed. Board indicated a stronger focus needed to be on board succession planning.

## 10. Business of the Board

10.1. Report from PCIN: Next meeting will be in February.

10.2. Report from OLS: David and Michael will be attending OLA SuperConference.

10.3. Report from City Council: J. Burbach gave a brief update on upcoming meetings with Grand Trunk and council.

10.4. Library Space Ad Hoc Committee: Meetings with key partners are continuing.

10.5. Performance Review Committee: Board members will be receiving a survey with appraisal questions soon and direct reports will be meeting with appraisal committee at the end of the month.

## 11. CEO Reports

### 11.1. Monitoring Reports and Financials

2025-06 Moved by D. Mackey, seconded by P. Connolly to accept the CEO Monitoring Reports.

CARRIED

### 11.2. 2024 Strategic Actions Report



2025-07 Moved by E. Perin, seconded by M. Kipfer to approve the 2024 Strategic Action Report as presented.

CARRIED

11.3. 2024 Q4 and Annual Statistics

2025-08 Moved by P. Lewis, seconded by K. Kochany to accept the 2024 Q4 and Annual Statistics Report as presented.

CARRIED

12. Correspondence: None

13. Other Business: None

14. Confirmation of date and time of next meeting: February 11, 2025 at 6:45pm.

15. Adjournment

2025-09 Moved D. Mackey, seconded by J. Burbach that the meeting adjourned at 8:30 pm.

CARRIED

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Krista Robinson, CEO

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Michael Corbett, Chair