

# MINUTES



Tuesday, February 11, 2025 6:45pm | Hybrid Meeting

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## MEMBERS OF THE BOARD PRESENT

Laurie Brown, Jo-Dee Burbach, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin, Arnab Quadry, Chris Zonneville

## REGRETS

## MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Jordan Bulbrook, Technology and Operations Manager; Brandi Gillett, Community Engagement Supervisor

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### 1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair Michael Corbett at 6:47pm.

### 2. Chairperson's Remarks

### 3. Declarations of Pecuniary Interest and the General Nature Thereof

None

### 4. Approval of the Agenda

2025-10 Moved by E. Perin, seconded by K. Kochany to approve the agenda.

CARRIED

### 5. Delegations

None

### 6. Approval of the minutes

2025-11 Moved by P. Lewis, seconded by D. Mackey that the minutes of the meeting of January 14, 2025, be approved.

CARRIED

### 7. Business arising from the minutes

#### 7.1. Library Board Investments

M. Kipfer confirmed that \$50,000 from the Boards Libro account has been invested in a one-year GIC at Libro with a return rate of 3.6%.

### 8. Board Education:



### 8.1. OLA Takeaways

David, Michael, Brandi, Jordan and Krista reviewed the sessions they attended. Overall it was an informative and engaging conference. Krista has requested copies of the Toronto Public Libraries Thrive report on the social impact of libraries on the communities.

## 9. Business of the Board

9.1. Report from PCIN: Next meeting will be in February 12, 2025.

9.2. Report from OLS: David and Michael attended OLA SuperConference.

9.3. Report from City Council: J. Burbach reported that the city budget, including the library, has passed. It was also reported that CAO Joan Thompson announced her retirement for March 2025.

9.4. Library Space Ad Hoc Committee: The Grand Trunk advisory committee will be presenting its report to City Council on February 24. This report includes a motion for shared community space which includes the library.

9.5. Performance Review Committee: The committee has received feedback and is putting together a report for Chair, Vice and CEO to review in March.

9.6. Library Finance Oversight Committee:

9.6.1. Terms of Reference:

2025-12 Moved by D. Mackey, seconded by M. Kipfer to accept the Library Financial Oversight Committee Terms of Reference as amended.

CARRIED

9.6.2. Committee Selection:

2025-13 Moved by C. Zonneville, seconded by P. Lewis that the committee consist of Laurie Brown, Mackenzie Kipfer and David Mackey.

CARRIED

## 10. CEO Reports

10.1. Monitoring Reports and Financials

2025-14 Moved by E. Perin seconded by P. Connolly to accept the CEO Monitoring Reports.

CARRIED

10.2. Policies: Room Booking:

Krista will make recommended changes and bring to April meeting for approval.

11. Correspondence: None

12. Other Business: None



13. Confirmation of date and time of next meeting: April 8, 2025 at 6:45pm.

14. Adjournment

2025-15 Moved P. Lewis, seconded by J. Burbach that the meeting adjourned at 8:05 pm.

CARRIED

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Krista Robinson, CEO

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Michael Corbett, Chair