



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

FEBRUARY 1, 2022

MEMBERS OF THE BOARD PRESENT:

Kim Bardwell, Michael Corbett, Shannon Dyke, Zac Gribble, Jack Groothuis, Danielle Ingram, Marthe Jocelyn, Mackenzie Kipfer

REGRETS: Lorraine Butson, Ana Costa Reis, Marianne Hawley

MEMBERS OF THE STAFF PRESENT:

Julia Merritt – CEO, Cathy Perreault – Recording Secretary

GUEST: David Mackey

1. **CALL TO ORDER:** The Zoom video conference meeting was called to order by Chair Zac Gribble at 6:30 pm.
2. **CHAIRPERSON'S REMARKS:** Welcome to David Mackey who will be observing the meeting tonight. Congratulations to SPL for a successful Lights on Stratford interactive display, SPL Sparkles.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:** None.
4. **APPROVAL OF THE AGENDA:**

2022-07 Moved by D. Ingram, seconded by M. Kipfer to approve the agenda

CARRIED
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**

2022-08 Moved by K. Bardwell, seconded by M. Corbett that the minutes of January 4, 2022 be approved.

CARRIED



7. **BUSINESS ARISING FROM MINUTES:** None.
8. **BOARD EDUCATION:**
 - 8.1 Mending the Chasm; Diversity, Equity, and Inclusion: This training session is being offered again in March. Details will be forwarded to the Board for registration.
 - 8.2 Discussion of Individual Board Members Self- Evaluation: Round table discussion of the value of the exercise. All board members are asked to bring one question to March board meeting that they would like to see added to the format.
 - 8.3 Reminder: OLA Superconference February 1 -5, 2022. All board members are encouraged to attend.
9. **BUSINESS OF THE BOARD:**
 - 9.1 Report from SPL Foundation: Still finalizing with CRA for the voluntary revocation.
 - 9.2 Report from PCIN: Julia reported that the courier driver has given his notice.
 - 9.3 Report from OLS: No update.
10. **CEO REPORTS:**
 - 10.1 Monitoring report and statistics:
2022-09 Moved by J. Groothuis, seconded by M. Jocelyn to receive the CEO's Monitoring Reports. CARRIED
11. **CORRESPONDENCE:** None
12. **OTHER BUSINESS:**
 - 12.1 Staff manual update: Michael reported that they have signed a contract with True North HR Consulting. The draft will be presented at the April meeting.
 - 12.2 In camera meeting: Personal information about an identifiable individual.
2022-10 Moved by M. Corbett, seconded by S. Dyke to move in camera. CARRIED



2022-11 Moved by J. Groothuis, seconded by M. Corbett to move out of camera. CARRIED

2022-12 Moved by D. Ingram, seconded by M. Jocelyn to receive the report delivered in camera CARRIED

13. CONFIRMATION OF DATE AND TIME OF NEXT MEETING:

Tuesday, March 1, 2022 at 6:30pm

14. ADJOURNMENT:

2022-13 Moved by K. Bardwell, seconded by M. Jocelyn that the meeting adjourn at 7:24 pm.

CARRIED

Zac Gribble, Chair

Julia Merritt, Secretary