



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

DECEMBER 6, 2022

MEMBERS OF THE BOARD PRESENT:

Lorraine Butson, Kim Bardwell (zoom), Jo-Dee Burbach, Michael Corbett, Ana Costa Reis, Zac Gribble, Jack Groothuis, Marianne Hawley, Marthe Jocelyn, Mackenzie Kipfer

REGRETS:

MEMBERS OF THE STAFF PRESENT:

Julia Merritt – CEO, Cathy Perreault – Recording Secretary, Krista Robinson – Systems Librarian,

GUEST: David Mackey, Andrew Mugford

1. **CALL TO ORDER:** The meeting was called to order by Chair Zac Gribble at 6:32 pm.
2. **CHAIRPERSON'S REMARKS:** This is the first in person meeting since March 2020 as well as the last meeting of this current board and CEO. Zac acknowledged the work and dedication of the board as well as the leadership of the organization.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:** None.
4. **APPROVAL OF THE AGENDA:**
2022-69 Moved by J. Groothuis, seconded by M. Hawley to approve the agenda.
CARRIED
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**
2022-70 Moved by M. Jocelyn, seconded by L. Butson that the minutes of November 1, 2022 be approved. **CARRIED**



7. **APPROVAL OF THE IN-CAMERA MINUTES:**

2022-71 Moved by M. Corbett, seconded by J. Groothuis that the minutes of the in camera meeting of November 1, 2022 be approved. **CARRIED**

8. **BUSINESS ARISING FROM MINUTES:** None.

9. **BOARD EDUCATION:** None

10. **BUSINESS OF THE BOARD:**

10.1 Report from PCIN: Strategic Planning workshop was held November 9th. Praise to Robyn Godfrey for facilitating. Next meeting will be April, 2023.

10.2 Report from OLS: Next meeting will be in Spring 2023.

11. **CEO REPORTS:**

11.1 Monitoring report and statistics

2022-72 Moved by M. Jocelyn, seconded by J. Groothuis to approve the rental rates as presented.

CARRIED

2022-73 Moved by M. Hawley, seconded by A. Costa Reis to accept the CEO Monitoring Reports.

CARRIED

12. **CORRESPONDENCE:** None.

13. **OTHER BUSINESS:**

13.1 In camera meeting: Labour relations; Personal information regarding an identifiable individual.

2022-74 Moved by M. Kipfer, seconded by L. Butson to move in camera.

CARRIED

2022-75 Moved by M. Corbett, seconded by M. Hawley to move out of camera. **CARRIED**

2022-76 Moved by M. Jocelyn, seconded by J. Groothuis to accept report made in camera.



CARRIED

14. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Tuesday, January 3, 2023 at 6:30pm.

15. **ADJOURNMENT:**

2022-77 Moved by M. Hawley, seconded by J. Groothuis that the meeting adjourn at 7:12 pm.

CARRIED

Zac Gribble, Chair

Julia Merritt, Secretary