



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

APRIL 5, 2022

MEMBERS OF THE BOARD PRESENT:

Kim Bardwell, Michael Corbett, Zac Gribble, Jack Groothuis, Marianne Hawley, Danielle Ingram, Marthe Jocelyn, Mackenzie Kipfer

REGRETS: Lorraine Butson, Ana Costa Reis

MEMBERS OF THE STAFF PRESENT:

Julia Merritt – CEO, Cathy Perreault – Recording Secretary

GUEST: David Mackey

1. **CALL TO ORDER:** The Zoom video conference meeting was called to order by Chair Zac Gribble at 6:32 pm.
2. **CHAIRPERSON'S REMARKS:** This board will continue meeting with Zoom video conference until further notice. Shannon Dyke has resigned from the board as of today. Welcome to David Mackey who will be observing the meeting tonight.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:** None.
4. **APPROVAL OF THE AGENDA:**
2022-20 Moved by J. Groothuis, seconded by M. Corbett to approve the agenda.
CARRIED
5. **DELEGATIONS:** None
6. **APPROVAL OF THE MINUTES:**
2022-21 Moved by M. Jocelyn, seconded by K. Butson that the minutes of March 1, 2022 be approved.
CARRIED



7. **BUSINESS ARISING FROM MINUTES:** None.
8. **BOARD EDUCATION:** None
9. **BUSINESS OF THE BOARD:**
 - 9.1 Report from SPL Foundation: No update.
 - 9.1.1 Draft 2021 Financial Statements: Received.
 - 9.2 Report from PCIN: No update.
 - 9.3 Report from OLS: Meeting took place today, April 5th.
10. **CEO REPORTS:**
 - 10.1 Monitoring report and statistics
 - 10.2 Policy: Right to Disconnect:
2022-22 Moved by J. Groothuis, seconded by Mackenzie Kipfer to approve the Right to Disconnect policy.
CARRIED
 - 10.3 Draft: Request for Expressions of Interest: No further changes suggested.

2022-23 Moved by D. Ingram seconded by M. Hawley to receive the CEO's Monitoring Reports.
CARRIED
11. **CORRESPONDENCE:** Resignation letter from Shannon Dyke.
12. **OTHER BUSINESS:**
 - 12.1 Staff manual update: Michael reported that a draft version will be presented at the May board meeting for final approval in June.
13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**
Tuesday, May 3, 2022 at 6:30pm



14. **ADJOURNMENT:**

2022-24 Moved by M. Hawley that the meeting adjourn at 7:05 pm.

CARRIED

Zac Gribble, Chair

Julia Merritt, Secretary