

MINUTES

Tuesday May 12, 2026 6:45pm | Hybrid Meeting



MEMBERS OF THE BOARD PRESENT

Laurie Brown, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, David Mackey, Arnab Quadry, Chris Zonneville

REGRETS

Jo-Dee Burbach, Patty Lewis, Emma Perin

MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Shauna Costache, Public Service Supervisor, Brandi Gillett, Community Engagement Supervisor; Jordan Bulbrook, Technology and Operations Manager

1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair M. Corbett at 6:45 pm.

2. Chairperson's Remarks

None.

3. Declarations of Pecuniary Interest and the General Nature Thereof

None.

4. Approval of the Agenda

Addition of 10.6 Board Succession Planning

2026-28 Moved by K. Kochany, seconded by C. Zonneville to approve the agenda as amended.

CARRIED

5. Delegations

None.

6. Approval of the minutes of the meeting of April 14, 2026

2026-29 Moved by D. Mackey, seconded by K. Kochany to approve the minutes of April 14, 2026.

CARRIED

7. Business arising from the minutes

7.1. FOPL: Advocacy Campaign Brief

Emma has drafted a letter which will be sent to MPP Rae.

7.2 Strategic Planning Workshop

The next planning session will take place in mid to late September.

8. Approval of the Closed minutes of the meeting of April 14, 2026

2026-30 Moved by P. Connolly, seconded by L. Brown to approve the closed minutes of the meeting of April 14, 2026.



9. Board Education

9.1. Municipal Elections and Libraries

Krista reviewed the Board Policy on Use of Municipal Resources During an Election. She has been given direction that the call for Board members will not happen until after the election.

10. Business of the Board

10.1. Report from PCIN – E. Perin, M. Corbett

Items on the agenda for May 13th meeting include PC Votes, PC Reads and budget.

10.2. Report from OLS – D. Mackey

D. Mackey reported that OLBA will have a Board Assembly on May 14 and an ONLibChat also on May 14 with the topic of board succession.

10.3. Report from City Council – J. Burbach

No update.

10.4. Board Job Description Review

2026-31 Moved by K. Kochany, seconded by A. Quadry to approve the recommend changes to LB 03, Board Job Description policy as amended.

CARRIED

10.5. Library Space Ad Hoc Committee

This committee will stay in place until the end of the Board's term. It will continue to support Krista in work regarding the new building. The terms of reference will be reviewed and updated with the new term of the Board.

10.6. Board Succession Planning

2026-32 Moved by A. Quadry, seconded by L. Brown that the Board Succession Planning report be received and that the Stratford Public Library Board undertake the process of completing a skills analysis and legacy document and that the results of this work be presented to the Library Board at their regular September meeting.

CARRIED

K. Kochany will review the skills matrix and D. Mackey will focus on the legacy document.

Board members will be requested to state their intention for applying to sit on the Library Board for the 2026-2030 term at the June Board meeting.

11. CEO Reports

11.1. CEO Monitoring Report and Financial Report

2026-33 Moved by C. Zonneville, seconded by A. Quadry to accept the CEO Reports.

CARRIED

11.2. Grand Trunk Update

Krista will be meeting on May 22 to discuss next steps with City and YMCA staff.

12. Correspondence

Krista shared letters that Romeo Public School have written in support of the library needing more space.

13. Other Business

14. Confirmation of date and time of next meeting:

14.1. Board Meeting – June 9, 2026 at 6:45

2027 Budget Planning Meeting – June 23, 2026 at 6:45, The Grove, 315 Front Street



15. Adjournment

2026-34 Meeting adjourned at 8:23 by Chair M. Corbett

CARRIED

Krista Robinson, CEO

Michael Corbett, Chair