

MINUTES

Tuesday April 14, 2026 6:45pm | Hybrid Meeting



MEMBERS OF THE BOARD PRESENT

Laurie Brown, Philip Connolly, Michael Corbett, Mackenzie Kipfer, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin, Chris Zonneville

REGRETS

Jo-Dee Burbach, Arnab Quadry

MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Shauna Costache, Public Service Supervisor, Brandi Gillett, Community Engagement Supervisor; Jordan Bulbrook, Technology and Operations Manager

1. Call to Order and Land Acknowledgment
The meeting was called to order at the Stratford Public Library by Chair M. Corbett at 6:45 pm.
2. Chairperson's Remarks
None.
3. Declarations of Pecuniary Interest and the General Nature Thereof
None.
4. Approval of the Agenda
2026-21 Moved by K. Kochany, seconded by C. Zonneville to approve the agenda.
CARRIED
5. Delegations
None.
6. Approval of the minutes of the meeting of March 10, 2026
7. Business arising from the minutes
8. Board Education
 - 8.1. Lindsey Marchenko, Special Projects Coordinator
L. Marchenko provided the board with a very thorough update on her work since joining the library in February. She has conducted a fundraising audit and set goals and an action plan for 2026.
 - 8.2. FOPL: Advocacy Campaign
E. Perin will compile a draft response by adapting the form letter for the May meeting.
9. Business of the Board
 - 9.1. Report from PCIN – E. Perin, M. Corbett
No update.
 - 9.2. Report from OLS – D. Mackey
D. Mackey reported that OLBA will have a Board Assembly in May.
 - 9.3. Report from City Council – J. Burbach
No update.



9.4. Policy Review:

9.4.1. LG 06 Use of Municipal Resources During an Election

2026-22 Moved by C. Zonneville, seconded by L. Brown to approve the recommend changes to the Use of Municipal Resources During an Election policy, including updating the name to The Library and Political Elections.

CARRIED

9.5. Strategic Planning

9.5.1. Meeting on April 25, 10 am

Meeting will be at the Library in the auditorium. It will be led by Rosanne Renzitti.

10. CEO Reports

10.1. CEO Monitoring Report and Financial Report

2026-23 Moved by E. Perrin, seconded by C. Zonneville to accept the CEO Reports.

CARRIED

10.2. Review of Q1 Statistics and CEO Workplan

10.3. Review of 2025 Annual Report and 2025 VOLT Results

10.4. Policy Review:

10.4.1. OP# Fundraising and Gift Acceptance

10.4.2. OP# Donor Recognition and Stewardship

10.4.3. OP# Naming

2026-24 Moved by P. Lewis, seconded by E. Perrin to adopt the new Fundraising and Gift Acceptance Policy, Donor Recognition and Stewardship Policy, and Naming Policy.

CARRIED

11. Closed Session

11.1. CEO Performance Review – Adjournment into closed session

2026-24 Moved by K. Kochany, seconded by D. Mackey to move to closed session at 8:03 pm.

CARRIED

2026-25 Moved by P. Lewis, seconded by P. Connolly to move to open session at 8:15 pm.

CARRIED

2026-26 Moved by K. Kochany, seconded by M. Kipfer to accept motions made in camera.

CARRIED

12. Correspondence

13. Other Business

14. Confirmation of date and time of next meeting:

14.1. Board Meeting – April 14, 2026 at 6:45 pm

15. Adjournment

2026-27 Moved by C. Zonneville to adjourn at 8:17 pm

CARRIED

