

MINUTES

Tuesday, April 9, 2024 6:45pm | Hybrid Meeting



MEMBERS OF THE BOARD PRESENT

Laurie Brown, Jo-Dee Burbach, Philip Connolly, Michael Corbett, Kaitlyn Kochany, Patty Lewis, David Mackey, Emma Perin, Arnab Quadry, Chris Zonneville

REGRETS

Mackenzie Kipfer

MEMBERS OF STAFF PRESENT

Krista Robinson, CEO; Cathy Perreault, Recording Secretary; Brandi Gillett, Community Engagement Supervisor;

1. Call to Order and Land Acknowledgment

The meeting was called to order at the Stratford Public Library by Chair M. Corbett at 6:45 pm.

2. Chairperson's Remarks

None

3. Declarations of Pecuniary Interest and the General Nature Thereof

None

4. Approval of the Agenda

2024-19 Moved by P. Lewis, seconded by E. Perin to approve the agenda.

CARRIED

5. Delegations

None

6. Approval of the minutes

2024-20 Moved by D. Mackey, seconded by P. Connolly that the minutes of the meeting of March 19, 2024 be approved.

CARRIED

7. Business arising from the minutes

It was questioned at the last meeting what the breakdown of programs were annually. K. Robinson provided the following response - Children's 62%, Adult 12% and Teen 26%.

At a previous meeting it was questioned if the Stratford Public Library Foundation had been dissolved with the Ministry of Business. Dissolution certificate provided.

8. Board Education

8.1. Robyn Godfrey, Adult Outreach and Collections Librarian, provided an engaging overview of adult programming. An explanation on the shift in programming over the past few years and the impact measurement of project outcomes was provided. The Board commended SPL's reputation in sustaining long term partnerships.



9. Business of the Board

- 9.1. Report from PCIN: The next meeting will be April 10th.
- 9.2. Report from OLS: The next board assembly will be May 2nd.
- 9.3. Report from City Council: J. Burbach reported that the presentation to Council regarding the library and the Grand Trunk Renewal Project was well received. Council has endorsed this motion and the K. Robinson will be presenting to the GTR ad hoc committee on April 15th.
- 9.4. Space Sub Committee: The committee toured two London library locations on Saturday, March 23rd which they found to be informative and inspiring. All board members are invited to support K. Robinson on April 15th as she presents to the Ad Hoc Grand Trunk Committee. Information will be provided for the advocacy session with Jamie Hardie of Hardie and Company on Saturday, April 27th.
- 9.5. Contract with Perth South: Further discussion of this issue will continue at the PCIN meeting. Options will be brought forward to the board for decision.
- 9.6. Policy Updates
 - 9.6.1. Purchasing Policy
Postponed updating this policy until the updated City of Stratford's Purchasing Policy is received.
 - 9.6.2. Emergency Preparedness Policy
2024-21 Moved by E. Perin, seconded by L. Brown to approve the Emergency Preparedness Policy as amended.
CARRIED
- 9.7 Q1 Board Workplan Update: Reviewed.

10. CEO Report

- 10.1 Monitoring Reports and Financials
 - 2024-22 Moved by D. Mackey, seconded by K. Kochany to accept the CEO Monitoring Reports.
CARRIED
- 10.2 Q1 Statistics: Reviewed.
- 10.3 Q1 CEO Workplan Update: Reviewed.

11. Correspondence

None

12. Other Business

None

13. Confirmation of date and time of next meeting: May 14, 2024 at 6:45pm.

14. Adjournment

- 2024-23 Moved J. Burbach that the meeting adjourned at 8:44pm.
CARRIED

Krista Robinson, CEO

Michael Corbett, Chair