Report to:	Stratford Public Library Board
Meeting Date:	June 1, 2021
From:	Julia Merritt, CEO
Subject:	2021 Workplan

Based on the 2019-2022 Strategic Plan, and the challenges and opportunities that have arisen since, the following is the current workplan for the CEO

This report is submitted to Board information.

- Re-write/update staff employment manual, Sept 2021
- Draft and enact meaningful Diversity, Equity, Inclusion policies, Dec 2021
- Create new financial relationship with City re: Library's Charitable number by June 2021, de-register and wrap up the SPLF. To be completed Dec 2021.
- Construct a new Service Desk on the Children's Floor, redesign workflows. Funding may expire December 2021.
- PCIN: championing new structural changes with the other libraries for greater efficiency and future resilience; eg shared collection purchasing and maintenance strategies, marketing, etc. Report from Wendy on CollectionHQ anticipated June '21
- Work with Garden Stratford to design, fund, and build a community-friendly outdoor space in the front garden – Spring 2021 - 2022
- Work with City & Church to add parking spaces to rear lot, renegotiate shared use agreement, Spring/Summer 2021
- Assist Board with continuing to refine strategic priorities, with additional priorities and action items, ongoing
- Re-start process to have a space needs study conducted for the Library; potentially shepherd a call to action and a fundraising campaign – timeline?