



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

MAY 4, 2021

MEMBERS OF THE BOARD PRESENT:

Kim Bardwell, Lorraine Butson, Michael Corbett, Shannon Dyke, Brent Furtney, Zac Gribble, Jack Groothuis, Danielle Ingram, Marthe Jocelyn

REGRETS: Marianne Hawley

MEMBERS OF THE STAFF PRESENT:

Julia Merritt – CEO, Krista Robinson - System Librarian, Wendy Hicks – Director of Public Service, Cathy Perreault – Recording Secretary

1. **CALL TO ORDER:** The Zoom video conference meeting was called to order by Chair Zac Gribble at 6:30 pm
2. **CHAIRPERSON'S REMARKS:**
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**
None.
4. **APPROVAL OF THE AGENDA:**
2021-21 Moved by D. Ingram, seconded by L. Butson to approve the agenda
CARRIED
5. **DELEGATIONS:** none
6. **APPROVAL OF THE MINUTES:**
2021-22 Moved by M. Jocelyn, seconded by K. Bardwell that the minutes of April 6, 2021 be approved. **CARRIED**
7. **BUSINESS ARISING FROM THE MINUTES:** No business arising.
8. **BOARD EDUCATION:** No session this month.



9. **BUSINESS OF THE BOARD:**

9.1 Report from SPL Foundation: No report.

9.2 Report from PCIN: Michael Corbett is the new chair of PCIN.

9.3 Report from SOLS: No report

9.4 Subcommittee Report: Staff Manual Amendment – Personal Leave

2021-23 Moved by L. Butson, seconded by D. Ingram that the original wording for section 6 will remain until the staff manual, in its entirety, is revised by staff and reviewed by an independent consultant.

CARRIED

10. **CEO REPORTS:**

10.1 Monitoring report and statistics:

2021-24 Moved by J. Groothuis, seconded by M. Jocelyn to receive the CEO's Monitoring Reports. CARRIED

11. **CORRESPONDENCE:**

12. **OTHER BUSINESS**

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Tuesday, June 1, 2021 at 6:30pm; virtual

14. **ADJOURNMENT:**

2021-25 Moved by M. Corbett, seconded by L. Butson that the meeting adjourn at 7:40 pm. CARRIED

Zac Gribble, Chair

Julia Merritt, Secretary