



STRATFORD PUBLIC LIBRARY BOARD MINUTES OF A MEETING

JUNE 1, 2021

MEMBERS OF THE BOARD PRESENT:

Kim Bardwell, Lorraine Butson, Michael Corbett, Shannon Dyke, Brent Furtney, Zac Gribble, Jack Groothuis, Danielle Ingram, Marthe Jocelyn

REGRETS: Marianne Hawley

MEMBERS OF THE STAFF PRESENT:

Julia Merritt – CEO, Cathy Perreault – Recording Secretary

1. **CALL TO ORDER:** The Zoom video conference meeting was called to order by Chair Zac Gribble at 6:31 pm
2. **CHAIRPERSON'S REMARKS:** Zac will be in touch if anything arises over the summer break.
3. **DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**
None.
4. **APPROVAL OF THE AGENDA:**
2021-26 Moved by D. Ingram, seconded by M. Jocelyn to approve the agenda
CARRIED
5. **DELEGATIONS:** none
6. **APPROVAL OF THE MINUTES:**
2021-27 Moved by J. Groothuis, seconded by D. Ingram that the minutes of May 4, 2021 be approved. **CARRIED**
7. **BUSINESS ARISING FROM THE MINUTES:** No business arising.
8. **BOARD EDUCATION:** No session this month.



9. **BUSINESS OF THE BOARD:**

9.1 Report from SPL Foundation: No report.

9.2 Report from PCIN: Meeting scheduled for next week. Michael will also be attending the PCIN management meeting to introduce himself to CEO's. Work will continue on the strategic plan process.

9.3 Report from SOLS: Jack has reached out to find out the new meeting schedule.

10. **CEO REPORTS:**

10.1 Monitoring report and statistics:

10.2 Garden Stratford:

2021-28 Moved by J. Groothuis, seconded by M. Corbett that the SPL Board give Garden Stratford permission to proceed with a project to revitalize the Library's front garden AND THAT the SPL Board authorizes Garden Stratford to accept the Stratford Perth Community Foundation grant on its behalf and disburse monies as necessary. CARRIED

10.3 SPL Foundation:

Julia to provide update and communication plan in September.

2021-29 Moved by M. Corbett, seconded by L. Butson that the SPL Board direct the SPL staff and Board Executive to go through the process to revoke the Stratford Public Library Foundation's charitable status in the 2021 fiscal year, and THAT all of the Stratford Public Library Foundation assets are to be transferred to SPL after all dissolution costs and debts have been paid. CARRIED

10.4 CEO Workplan 2021:

10.5 Strategic Plan Update:



2021-30 Moved by B. Furtney, seconded by S. Dyke to receive the CEO's Monitoring Reports. **CARRIED**

11. **CORRESPONDENCE:**

12. **OTHER BUSINESS:** The Board extended their thanks to Brent for his time served on the Board. Recruitment for new board members will continue and be updated in September.

13. **CONFIRMATION OF DATE AND TIME OF NEXT MEETING:**

Tuesday, September 7, 2021 at 6:30pm

14. **ADJOURNMENT:**

2021-31 Moved by L. Butson, seconded by M. Jocelyn that the meeting adjourn at 7:32 pm. **CARRIED**

Zac Gribble, Chair

Julia Merritt, Secretary